

Report to the Council

Committee: Constitution and Members' Services Scrutiny Panel **Date:** 27 March 2012

Chairman: Councillor David Stallan

OFFICER DELEGATION – 2011/12 REVIEW

Recommending:

- (1) That that the schedule of changes to Council delegation as set out in the attached Appendix be approved; and**
 - (2) That changes to executive delegations to be incorporated in the Constitution, once these have been signed off by the Leader of the Council, be noted.**
-

Report:

- 1 We have considered a report on Officer Delegation.
- 2 Each year a cross-Directorate Working Party of Officers carries out a review of Financial Regulations, Contract Standing Orders and Officer Delegation. Every second year a review of Contract Standing Orders is also undertaken. These reviews are designed to keep these documents up-to-date and to reflect current statutory requirements and operational needs.
- 3 Delegated authorities are agreed in one of two ways:
 - (a) approval by the Council in respect of Council (i.e. non-executive and regulatory) functions; or
 - (b) approval of the Leader of the Council for Executive (or Cabinet) functions.
- 4 This report brings forward updates to the delegation schedule, including those which have already been approved during the last 12 months.

Proposed Changes

- 5 The only new change in delegation relates to the detailed wording on tree preservation. The remainder are executive delegations and have already been approved by the Cabinet and/or Portfolio Holders and will be incorporated in the Constitution once the Leader of Council has reviewed and approved the overall schedule.
- 6 The Overview and scrutiny Committee accepted our proposal as set out at the commencement of this report and we recommend accordingly.